

Part I: Project Overview



Project name or title:

New Regional Data Sharing Agreements

General description of the project:

Regional data sharing agreements between Met Council and each of the 7-counties in the metro area are implemented every 3-5 years. The current set of agreements are coming to the end of their 5th year and require brand new agreements. This project will engage the 7-county GIS managers and Met Council GIS in reviewing and renewing the scope and expectations for the new agreements.

What is the goal of the project?

To finalize a scope of work and expectations for inclusion in each of the new Regional Data Sharing agreements between Met Council and counties by no later than September 2025. The goal is to have agreement contracts in place before December 31, 2025

What general purpose or business need is being fulfilled by this project?

Ongoing maintenance and perpetuation of Regionally Federated Datasets. MetroGIS provides on-going support and maintenance activities to ensure these datasets are up-to-date, accurate and continually available. Met Council supports this effort with agreements and funding to each county for that work.

What does success 'look like' for this project?

7 executed regional agreement contracts with revised scope of work.

Part II: Stakeholders and Resources

Who are the stakeholders and/or beneficiaries of the project?

Stakeholders involved in the creation, aggregation, and validation of multi-use regional geospatial datasets. Beneficiaries include Metropolitan Council; 7 counties in the metro area; local, regional and state organizations; MN Geospatial Information Office.

Who would fulfill the role of **project champion** and what agency do they represent?

*(A **project champion** is a senior management or policy-maker advocate from a stakeholder agency)*

Mary Mortensen, GIS Manager, Metropolitan Council

Who would fulfill the role of **project owner** and what agency do they represent?

*(A **project owner** is a stakeholder responsible for the on-going decisions and ensuring results are satisfactory, the owner assists the project manager in providing leadership to guide the project)*

Tanya Mayer, Senior GIS Coordinator, Metropolitan Council

Who would fulfill the role of **project manager** and what agency do they represent?

*(A **project manager** is a stakeholder responsible for managing the timeline and delivery of the project)*

Tanya Mayer, Senior GIS Coordinator, Metropolitan Council

Who would serve as project team members, and what kinds of work would they perform?

(A project team is a stakeholder responsible for the guidance and delivery of the project)

Tanya Mayer, Senior GIS Coordinator, Metropolitan Council

All or a portion of the 7-county metro GIS Managers

If funding is needed, and if so, where would it come from?

Metropolitan Council and included in the final Regional Data Sharing Agreements.

Part III: Practical Considerations

Does this project have any known policy implications?

Formalizes the development and maintenance of regional datasets. Documents to help inform leadership on importance of regional dataset maintenance for geospatial projects.

Are there any pre-requisites that must be met or satisfied before starting this project?

None.

Does this project align or connect to other projects either planned or currently occurring?

Yes, each project listed in the MetroGIS Project Plan

What is the anticipated deadline for deliverables or lifespan of the project?

September 30, 2025 – agreement to scope of work/expectations

December 31, 2025 – 7 individual data sharing agreement contracts between the Met Council and each of the Metro Counties.

What is the ‘likelihood of success’ for this project?

New Regional Data Sharing Agreements will be completed by year-end 2025. Success for desired revisions to the scope of work and expectations requires active participation by the 7-county metro GIS Managers

Part IV: Business Needs Assessment

Please list all known agencies or interests that may have a direct or indirect business need for the proposed project and its anticipated deliverables. Include contact information for key individuals if known.

Metropolitan Council

Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington County

MN Geospatial Information Office

Numerous metro regional agencies such as Metro Mosquito Control, WMOs, LOGIS, etc.

Numerous metro organizations in a variety of sectors: higher education, energy, etc.

Please list other agencies, interests or individuals who could contribute to, or positively influence, the development and execution of the proposed project.

Listed above.